

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE
HELD ON 20 FEBRUARY 2024**

PRESENT: Councillors Chowns (Town Mayor and Chair), Harvey, Hughes, Morris and Newsham.

ALSO PRESENT: Angela Price – Town Clerk

R140. APOLOGIES FOR ABSENCE

None received

R141. DECLARATIONS OF INTEREST

None received

R142. NOLAN PRINCIPLES

RESOLVED:

That the Nolan Principles be noted.

**R143. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES
OF A MEETING OF THE RESOURCE COMMITTEE HELD ON 6
FEBRUARY 2025**

RESOLVED:

**That the minutes of the meeting of the Resources Committee held
on 6 February 2025 be approved and signed as a correct record.**

R144. TO REVIEW THE TIME OFF IN LIEU POLICY

Members raised concerns about the TOIL accrual levels per month and the time scales for taking time off as TOIL, and how attendance at evening meetings is dealt with in respect of staff weekly hours within staff contracts.

It was noted that TOIL is something that generally speaking Members do not wish to be used, except when absolutely necessary and should be kept to a minimum and that evening meetings is something that should be written into staff contracts whereby the relevant time should be taken off the following week and not allowed to accumulate.



RESOLVED:

1. That the Time of Lieu Policy be noted and referred for consideration as part of the upcoming staff review and that the following points be considered as part of the review:
 - TOIL accrual levels
 - Provision of TOIL reports at Resources Committee
 - Carrying forward of TOIL period
2. That all policy documents that are included in the Annual Council Meeting in May be considered at the relevant Committee meetings ahead of that meeting.

R145.

DATE OF NEXT MEETING

RESOLVED:

That it be noted that the next meeting off the Resources Committee is scheduled for 6 March 2025 at 6.00 pm.

R146.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

R147.

TO CONSIDER RESPONSE IN RESPECT OF POTENTIAL COMPENSATION OFFER

It was noted that no response had been received.

RESOLVED:

That this item be included on the next Resources Committee agenda in the hope that a response will be received.

R148.

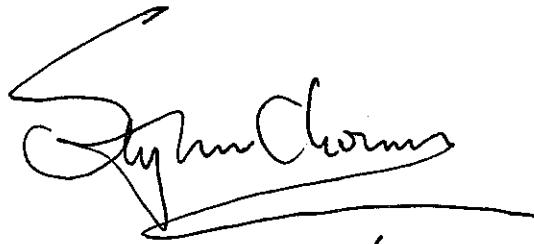
TO CONSIDER INFORMATION RECEIVED FROM HOOPLE IN RESPECT OF POTENTIAL TRAINING

The Clerk advised that Hoople had advised that they could create a bespoke course for Ledbury Town Council and that the training could be provided in two sessions. The first session would be appropriate for all staff, with the second session being tailored for managers.



RESOLVED:

1. That the Clerk be authorised to proceed with the training in respect of Neurodiversity in the Workplace for all staff and that this be scheduled to take place at the earliest opportunity after 1 April 2025.
2. That following the training formal engagement be held with interested Councillors to consider any reasonable adjustments that could be put in place for Councillors who identify as Neurodiverse.

A handwritten signature in black ink, appearing to read 'Stephen Chorms'. The signature is stylized with a large initial 'S' and a long horizontal stroke at the end.

6th March 2025

