



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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26 April 2024

**TO: Councillors Bradford, Chowns (Chair), Eakin, l'Anson, McAll, Newsham and Sinclair**

Dear Member

You are invited to attend a meeting of the **Environment & Leisure Committee** on **Thursday, 2 May 2024 at 7.00pm at the Town Council Offices, Church Lane, Ledbury**, for the purpose of transacting the business set out below.

Yours faithfully

Angela Price  
Town Clerk

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

## A G E N D A

**1 To receive apologies for absence**

**2 Declarations of Interest**

To receive declarations of interest and written requests for dispensations  
*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)*  
*(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)*

**3 The Nolan Principles**

**(Page 660)**

#### **4 Public Participation**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

**5 To receive and note the minutes of meetings of the Environment & Leisure Committee held on Thursday, 7 March 2024 (Pages 661 - 668)**

**6 To review Action Sheets (Page 669)**

#### **7 Cemetery**

**7.1** That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial 775 and 776 to be signed, granting the exclusive right of burial to those named on the interment form.

**7.2** That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial 262 and 593 to be signed, granting the transfer of the exclusive right of burial to those named on each transfer request.

**8 Dog Hill Wood – Bench Proposal (Pages 670 - 671)**

**9 Planters and Flowers for War Memorial and Planting Scheme for the Homend (Pages 672 - 674)**

**10 Market House – Feasibility Study for Sit-on Stair-lift (Pages 675 - 701)**

**11 Council Offices – CCTV Update (Pages 702 - 713)**

**12 Bye Street Toilets Partnership Agreement (Pages 714 – 717)**

**13 EICR Reports – Update (Pages 718 – 760)**

**14 Ledbury Cemetery Future Provision Report (Pages 761 – 774)**

**15 Memorial Board for Cemetery Chapel (Pages 775 - 780)**

**16 Legionella Testing for Council Property (Pages 781 – 790)**

#### **17 Working Parties**

**17.1 To receive and note the draft minutes of the meeting of the Climate Change Working Party held on 23 April 2023. (Pages 791 - 796)**

**17.2 To receive and note the draft minutes of John Masefield Memorial Working Party held on 3 April 2024. (Pages 797 - 804)**

**18 Date of Next Meeting**

Date of next meeting of the Environment and Leisure Committee to be agreed at the Annual Meeting of Council scheduled for 9 May 2024.

**Distribution:** Full agenda to: - Committee members (6)

Agenda excluding confidential papers to:

Plus: The Press  
Library