

**MINUTES OF A MEETING OF FULL COUNCIL
HELD ON 1 MAY 2025**

PRESENT: Councillors Chowns, Eakin, Harvey, Hughes, Kettle and Morris.

ALSO PRESENT: Angela Price – Town Clerk
Julia Lawrence -Deputy Clerk
Honor Holton – Minute Taker

C767. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bradford, Browning and Sinclair.

C768. DECLARATIONS OF INTEREST

RESOLVED:

Councillor Harvey declared a non-pecuniary interest in item 13, Grant Application for Ledbury Fringe, due to being a personal acquaintance of the applicant.

C769. TO NOTE THE NOLAN PRINCIPLES

RESOLVED:

That the Nolan Principles be received and noted.

**C770. TO APPROVE AND SIGN, AS A CORRECT RECORD, THE MINUTES
OF A MEETING OF FULL COUNCIL HELD ON 17 APRIL 2025**

RESOLVED:

That the minutes of the meeting of Council held on 17 April 2025 be approved and signed as a correct record. Subject to an amendment being made to C765.2 that “not necessarily” be amended to “not normally”.

C771. TO RECEIVE AND NOTE THE ACTION SHEETS

RESOLVED:

That the Action Sheet be received and noted. Subject to the following amendments:

C601(3) That this has been completed and is to be taken off the Action Sheet.



C652 – Councillor Chowns is to chase this action up as this remains outstanding.

C758(2) – That the Deputy Clerk is to speak with the Community Engagement Officer regarding a generator.

C758(3) – This is to be removed as it is a duplicate of C758(2)

C772.

MAYOR'S COMMUNICATIONS

RESOLVED:

The Mayor spoke upon an upcoming constituency drop in event due to take place on the afternoon of Thursday, 29 May, which will be held at the MP's constituency office in Leominster, with services provided by West Midlands Railway, and asked whether any Councillors would like to attend.

The Mayor also spoke of the success of the recent Civic Event and thanked staff for their help and support.

Councillor Chowns also referred to a request made from a resident regarding road works, and that Ledbury Town Council should write to Worcestershire Council to consider a change in the road closure arrangements for the Worcester Road. It was then discussed that the Clerk will write to Worcestershire Council regarding this issue.

RESOLVED:

That the Clerk write to Worcestershire Council in respect of the closure of the Worcester Road for a period of three months (September to December) and the potential affect this could have on local businesses in one of their busiest times of the year.

Apologies were received from Councillor Browning during the meeting.

C773.

TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDERS 3(e) AND 3(f)

None.

C774.

TO RECEIVE MOTIONS PRESENTED BY COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 9

None.



C775. TO RECEIVE AND NOTE MONTH 11 FINANCIAL REPORTS

Councillor Hughes advised that he had spoken with the Church Warden earlier in the day regarding an issue with drainage at the Church. He advised that he had suggested that the Council cover the costs to investigate the issues. Concerns were raised in respect of whether drainage issues are for the council to cover the cost of as this is not considered to be part of the Church Grounds.

RESOLVED:

- 1. That the month 11 financial reports be received and noted.**
- 2. That the Clerk investigate who is responsible for drainage matters at St Michael & All Angels Church.**
- 3. That the officers contact Festive Lighting to discuss a rebate on the 2024/25 Christmas Lights due to the whole agreed contract not having been supplied.**
- 4. That officers investigate the meter readings in respect of the external power supply and provide up to date readings to the provider.**

C776. TO CONFIRM VERIFICATION OF BANK STATEMENTS AND RECONCILIATION FOR FEBRUARY 2025

RESOLVED:

That it be noted that the verification of bank statements and reconciliations have been approved and signed by Councillor Harvey.

C777. INVOICES FOR PAYMENT (APRIL- FINAL)

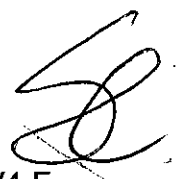
RESOLVED:

That the invoices for payment for April (final) in the sum of £3,682.87 plus VAT be approved.

C778. GRANT APPLICATIONS RECEIVED

RESOLVED:

- 1. That the Ledbury Fringe be awarded £1,000 for 2025/26 and asked to reapply in September 2025 for a multi-year grant for the remaining two years, due to their application being outside of the annual grant application process.**



2. That £100 be granted to Belle Orchard towards their VE Day Street Party in Belle Orchard.

C779. REQUEST FOR FUNDING – MASEFIELD MATTERS PROJECT

Councillor Morris spoke on the quoted amount and was unsure why the cost of this activity had doubled in price, noting that when the application was sent in, everyone agreed with the application and the budget proposed.

RESOLVED:

That this item be deferred to a future meeting of council and that the following additional information be provided:

- Why the quoted amount for 6 activity session with 2 practitioners is so high at £3,050
- That a Project delivery plan and timeline against each activity and budget for activities be provided.

C780. SUBSCRIPTIONS

RESOLVED:

None received.

C781. PLANNING CONSULTATIONS

RESOLVED:

1. Application number 250814, Replacement of windows to the sider and rear elevations, repair of the hanging bay window to the sider of the south elevation and the introduction of double glazing to the modern bay windows on the front elevation. 1 Bridge Street, Ledbury, Hereford, Herefordshire, HR8 2AJ.

No Objections.

2. Application number 250815, Replacement of windows to the sider and rear elevations, repair of the hanging bay window to the side of the south elevation and the introduction of double glazing to the modern bay windows on the front elevation. 1 Bridge Street, Ledbury, Hereford, Herefordshire, HR8 2AJ, Listed building consent.

No Objections.

3. Application number 250373, Proposed raising the roof of two bays of an existing building to accommodate new plant. Orchard



**Business Park, Bevisol Ltd, Bromyard Road, Ledbury,
Herefordshire, HR8 1LG.**

No Objections.

C782. TO RECEIVE AND NOTE PLANNING DECISIONS

RESOLVED:

That the planning decisions be received and noted.

C783. PAINTED ROOM VISITOR NUMBERS MARCH 2024/ MARCH 2025

That Ledbury Town Council is to investigate a strategy of how staff hours and costs work out against times that the Painted Room is open, perhaps working collaboratively across other buildings that are open to increase their footfall.

RESOLVED:

- 1. That the Painted Room visitor numbers for March 2024/2025 be received and noted.**
- 2. That a strategy be investigated in how staff hours and costs compare against the times the Painted Room is open.**

C784. TREES AT BIDDULPH WAY

RESOLVED:

That this item be deferred until the next meeting of Council, as clarification is needed from the Tree Surgeon as to when bird nesting season is, as well as information on which trees are diseased/damaged and the reasons why they should be felled.

C785. WATERING OF HANGING BASKETS 2025

RESOLVED:

That company number 2 be appointed to water the hanging baskets until such time a new cemetery groundsman has been appointed or the end of the watering season.



C786. **TO RECEIVE AND NOTE THE MINUTES OF A MEETING OF THE RESOURCE COMMITTEE HELD ON 17 APRIL 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

RESOLVED:

That the minutes of the Resources Committee Meeting held on 17 April 2025 be approved and signed as a correct record.

C787. **DATE OF NEXT MEETING**

To note that the next meeting of Council will be the Annual Council Meeting scheduled for Thursday, 8 May 2025 which will be held in the Burgage Hall.

C788. **EXCLUSION OF PRESS AND PUBLIC**

In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

C789. **NEW CCTV SYSTEM AT LEDBURY TOWN COUNCIL OFFICES**

RESOLVED:

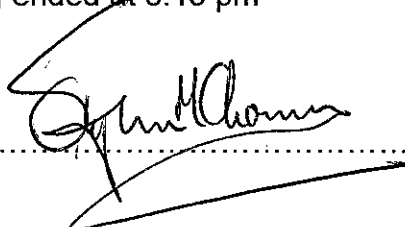
That company 5 be appointed to supply Ledbury Town Council offices with a new CCTV security system, and that company 5 be requested to provide details and costs as to their annual maintenance costs.

C790. **TO CONSIDER RECOMMENDATIONS FROM A MEETING OF RESOURCES COMMITTEE HELD ON 1 MAY 2025**

None.

The meeting ended at 8:15 pm

Signed



Date

2nd June 2025