



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES - CHURCH STREET - LEDBURY

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25 November 2020

**TO: Councillors Bannister, Eakin, Harvey, Howells and Morris
Plus, non-councillor members**

Dear Councillor

You are invited attend a meeting of the **Neighbourhood Development Plan Working Party** which will be held on **Tuesday, 1 December 2020 at 6.30 pm** for the purposes of transacting the business set out below. During the Covid-19 Pandemic meetings will take place via zoom (a link to join the meeting will be sent out by the Clerk prior to the meeting)

Yours faithfully

Angie Price
Town Clerk

A G E N D A

1. **Introductions**
2. **Apologies for absence**
3. **Declarations of interest (Councillors only)**
4. **To receive the notes of the meeting of the Neighbourhood Plan Working Party meeting held on 30 September 2020 (Pages 149-152)**
5. **To receive the notes of meetings of the Steering Group (Pages 153-164)**
 - i. **3 November 2020**
 - ii. **16 November 2020**
 - iii. **17 November 2020**
 - iv. **23 November 2020**

6. **Discussion of Topic Paper 5 Ledbury Town Settlement Boundary**
(Pages 165-195)
7. **Recreation - Report on meetings arranged and work required to write up topic paper**
(Verbal Report)
8. **Employment – Report on meeting arranged with UBL, letter to consult employers, Topic Paper 2 to be produced by Bill Bloxsome**
(Pages 196 a&b)
9. **Medical Facilities – Report on meeting arranged** (Verbal Report)
10. **LSCA – Report on areas to be covered by Carly Tinkler** (Verbal Report)
11. **Design Guide – For information and initial feedback** (Pages 197-256)
12. **Timeline – Draft timeline post-Covid – for information and feedback**
(Page 257)
13. **Funding – proposed grant applications and timings** (Verbal Report)
14. **Filing and website update – Report on spread sheet showing on and off line filing structure for NDP (2018-2021)**
(Pages 258-263)
15. **Dates of future meetings**

To note that future meetings of Neighbourhood Development Plan Working Party are scheduled to be held on the following dates in the 2020/21 Municipal Year and that meetings will be held via Zoom until further notice:

Tuesday, 5 January 2021 – 6.30 pm

Tuesday, 2 February 2021 – 6.30 pm

Tuesday, 2 March 2021 – 6.30 pm

Tuesday, 30 March 2021 6.30 pm

Distribution: Agenda to all Councillor and non-Councillor Members