#### LEDBURY TOWN COUNCIL

# Minutes of a Meeting of The Standing Committee held on 18<sup>th</sup> October 2016

Present: Councillors: D Baker (Chairman)

> R Barnes M Eager E Fieldhouse J Roberts

**In attendance:** Mrs K Mitchell – Clerk to the Council

## S.11 - 10.16 APOLOGIES

All members were present.

### S.12 - 10.16 DECLARATIONS OF INTEREST

None declared.

## S.13 - 10.16 MINUTES

The Minutes of the Standing Committee meeting held on 5<sup>th</sup> September, 2016, copies having been circulated, were confirmed as a correct record and signed by the Chairman.

## S.14 - 10.16 STAFFING MATTERS

Members considered the Clerk's additional hours (refer C.107- 07.16, 3) In view of the increase in the Clerk's workload due the resignation of the Deputy Clerk,

> it was **RESOLVED**: That the Clerk's additional

hours, up to 3 per week, be approved until the end of

January 2017.

## PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act, a resolution was passed to exclude the public and press during discussion of the following agenda items. The confidential nature being the consideration of employment matters.

#### S.15 - 10.16 **LEGAL ADVICE**

- The Mayor apprised members of legal advice received from the Council's solicitor relating to the protection of staff from harassment.
- ii) Members considered payment of an invoice for legal advice to date in the sum of £1,500 plus VAT (within budget).

RESOLVED: To pay the invoice.

iii) Members considered future actions in relation to item i) above and it was

RESOLVED: That any communications of an intimidating or harassing nature received by the Town Mayor or staff be noted and subsequently referred to Full

To ratify the solicitor's seeking of barrister advice in order to protect staff.

Council for consideration.

That Clirs Baker and Barnes be authorised to meet with solicitors to receive further legal advice.

SIGNED	DATE

There being no further business the Chairman closed the meeting.