

**LEDBURY TOWN COUNCIL  
MINUTES OF AN EXTRAORDINARY MEETING OF FULL COUNCIL  
HELD ON 2 MARCH 2023**

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**PRESENT:** Councillors Chowns, Eakin, Howells (Chair), Hughes, Morris, Shields, Sims, and Sinclair.

**ALSO PRESENT:** Angela Price – Town Clerk  
Charlotte Barltrop – Minute Taker  
5 Members of the public

**C696 APOLOGIES**

Apologies were received from Councillors Bradford and Whattler

**C697 DECLARATIONS OF INTERESTS**

No declarations of interest were received.

**C698 TO APPROVE AND SIGN THE MINUTES OF AN EXTRAORDINARY MEETING OF COUNCIL HELD ON 9 FEBRUARY 2023**

**RESOLVED:**

That the minutes of an Extraordinary Meeting of Full Council held on 9 February 2023 be received and noted as a correct record

**C699 TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDERS 3(E) AND 3(F)**

Rob Yeoman, a LYAS Trustee, but speaking as an individual and not as a Trustee spoke about the options for a temporary Youth Centre in the form of a cabin.

He stated that whilst LYAS are attempting to secure new premises a temporary solution could be a cabin which could be placed on the Ledbury Town Council land next to the car park at the Recreation Ground.

He advised that there are two main options when considering this, a small cabin which would be the best fit in terms of size, 32ft x 10ft, which would have heating, lighting and handwash facilities (£7,000 plus installation costs and services). There is also the option for a larger cabin which would allow more activities, being 40ft x 16ft, which would increase costs and would involve looking at a different site as this would not fit on the available land.

Mr Yeoman stated that one of these cabins could be purchased in order to make the best use of the money available.

**C700 TO GIVE CONSIDERATION TO RECOMMENDATIONS ON PROJECTS THAT THE REMAINING £9,180.55 OF THE GREAT PLACES TO VISIT FUND COULD BE SPENT**

1. Installation of the two information boards purchased for Dog Hill Woods - these were paid for by GPV funding, but due to staff sickness and unavailability they have not been installed to date. – no cost available
2. New rubbish bins at the recreation ground, and dog poo bins for Dog Hill Woods  
  
Litter bins £309.00 plus VAT each Total for two bins = £618.00 plus VAT  
Dog Poo Bins £165.00 plus VAT each Total for three bins = £495.00 plus VAT
3. New gate at Dog Hill Woods at the Green Lane entrance – £82.88 plus VAT and fittings
4. 2 x Replacement cradle swings for recreation ground - Total £374.88 (inc. VAT)
5. Flood lighting at the basketball court at the recreation ground (this may not be possible in the timescale given) no cost available.
6. Possible temporary structure for use as a Youth facility to be located at the recreation ground – cost without kitchen and WC – circa £6,000 with kitchen and WC fitted circa £8995.00 (as per information previously provided by Councillor Bradford) – it should be noted that there is some considerable opposition to this from LYAS.
7. Possible signage for the TIC – further details to be provided at the meeting.

**RESOLVED:**

1. That items 1, 2, 3, 4 and 7 from the above list be funded from the remaining Great Places to Visit
2. That item 6 should be considered under S106 funding as a longer-term project requiring infrastructure works.
3. That item 5 would not be possible within the timeframe.
4. That the Clerk investigate the cost of a towbar and trailer for use by the Groundsman to assist with the moving around of the Weeding Machine which was previously purchased via the Great Places to Visit Fund, and that this be purchased subject to it meeting the criteria of the Great Places to Visit fund.
5. That contractors be hired, in consultation with Sustainable Ledbury, to carry out works to improve the Town Trail and Riverside walk, in

particular the Japanese Knotweed which is present on the mid-section of the Riverside Walk.

**C701 TO CONSIDER POSSIBLE FEASIBILITY STUDY PROJECT THAT COULD BE PUT FORWARD FOR A SHARE OF THE UK SHARED PROSPERITY FUND**

**RESOLVED:**

That a bid for funding be submitted to Herefordshire Council in respect of undertaking Feasibility Studies for three projects, namely:

1. Better access, with particular emphasis on disabled passenger access, to the Northbound Platform at Ledbury Railway Station.
2. Renovation of the Community Centre including the possible addition of a second storey.
3. Conversion of the Town Council offices to include a Tourist Information Centre within the Reception area.

**C702 TO GIVE CONSIDERATION TO QUOTES RECEIVED IN RESPECT OF REQUIRED TREES WORKS AT DOG HILL WOODS**

**RESOLVED:**

That members agreed to engage company 1, Option 1A, to carry out the Tree Works at Dog Hill Woods subject to receipt of all necessary documentation, including risk assessments, method statement, workers qualifications and IDs.

**C703 DATE OF NEXT MEETING**

To note that the next meeting of Full Council is scheduled for 30 March 2023 at 7.00 pm in the Burgage Hall with an Extraordinary Full Council meeting to be called on Thursday 9 March at 6.00pm.

**The meeting ended at 7.00pm**

Signed ..... Date .....  
(Town Mayor)