

# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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12 March 2021

**TO: Councillors Bannister, Chowns, Knight, (Chair), Manns (Deputy Chair), Morris, Vesma (Town Mayor-ex-officio) and Whattler**

Dear Member

You are hereby summoned to attend a meeting of the **Environment & Leisure Committee** which will be held on **Thursday, 18 March 2021 at 7.30 pm**. During the Covid-19 Pandemic, meetings will take place via Zoom for the purpose of transacting the business set out below.

Members of the public will be able to watch the meeting live on the Council's Facebook Page at the link below:

<https://www.facebook.com/Ledbury-Town-Council-1834014213360154/?ref=bookmarks>

Yours faithfully

*A. Price*

Angie Price

## **A G E N D A**

- 1. To receive apologies for absence**
- 2. Declarations of Interest**

To receive declarations of interest and written requests for dispensations  
*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)*

*(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)*

- 3. Public Participation**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. If you would like to attend the meeting to ask a question on any item on this agenda please contact the Clerk at [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk) to request the meeting link.

4. **To approve and sign as a correct record the minutes of a meeting of the Environment & Leisure Committee held on 21 January 2021**  
(Pages 593 - 602)
5. **Update on Working Parties** (Pages 603 - 608)
  - i. To receive and note the minutes of a meeting of the Climate Change Working Party held on 1 March 2021
  - ii. Making Ledbury a Plastic Free Community Policy
6. **Recreation Ground** (Pages 609 – 613)
  - i. Proposed music event – “Reggae at the Rec”
  - ii. Talent Pathway Programme – proposal for skatepark event
  - iii. Verbal report on play park and skate park refurbishment
7. **Cemetery**
  - i. That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial **326,8,587,691** to be signed, granting the exclusive right of burial to those named as the purchaser of the Deed of Exclusive Right of Burial.
  - ii. That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial **693,692** to be signed, granting the exclusive right of burial to those named as the purchaser of the Deed of Exclusive Right of Burial.
8. **Dog Hill Woods** (Pages 614 - 625)
  - i. Tree report
  - ii. Replacement Information Board
9. **Request to Install Bike Racks near to the Bye Street Public Toilets**  
(Pages 626 - 628)
10. **Installation of Defibrillators in Telephone Boxes** (Pages 629 - 636)
11. **Corporate Plan** (Pages 637 - 638)
12. **Haygrove Community Gardens Charity** (Pages 639 - 640)
13. **Date of next meeting**

To note that the date of the next meeting of the Environment & Leisure Committee will be agreed at the Annual Council meeting on 13 May 2021.

14. **Exclusion of Press and Public**

In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

15. **War Memorial** (Pages 641 - 653)
16. **Land at Blenheim Drive** (Page 654)

**Distribution:** Full agenda to: - Committee members (7)  
Town Mayor (ex-officio)

Agenda excluding confidential papers to:

Plus: The Press  
Library

Agenda front pages to all non-committee members

**LEDBURY TOWN COUNCIL  
MINUTES OF A MEETING OF THE  
ENVIROMENT AND LEISURE COMMITTEE  
HELD ON 21 JANUARY 2021  
VIA ZOOM**

**PRESENT:** Councillors Bannister, Chowns, Manns (Deputy Chair) and Morris

**IN ATTENDANCE:** The Town Clerk – Angela Price

**E116. APOLOGIES**

Apologies were received from Councillors Knight and standing apologies being received from Councillor Whattler.

**E117. DECLARATION OF INTERESTS**

None received.

**E118. PUBLIC PARTICIPATION**

None received.

**E119. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE HELD ON 19 NOVEMBER 2020**

**RESOLVED:**

**That the minutes of a meeting of the Environment and Leisure Committee held on 17 September 2020 be approved and signed as a correct record.**

**E120. UPDATE ON WORKING PARTIES**

**Climate Change Working Party**

Members were asked to receive and note the minutes of the Climate Change Working Party held on 23 November and 11 January 2021.

The Clerk Advised of the following recommendations from within the minutes:

- 1. That the Committee consider allocating £2,500 - £3,000 in the Council budget 2021-2022, specifically to work with Garden Organic to provide*

*a sustained approach to campaigning and raising awareness of recycling, composting, and reducing food waste and assist with training local volunteers. If the Committee are unable to allocate the full amount, please can the Committee consider allocating a budget for this work which can be used as match-funding.*

- II. *That the amended Climate Change Declaration be put before full Council for agreement in November 2020.*
- III. *CC3: LTC buy renewable electricity for all council buildings.*
- IV. *CC4: Recommend LTC measure their own current carbon footprint as a baseline to measure progress.*
- V. *CC8: WP to draft a Council plastic-free 'statement' and recommend to Committee that Council adopt the statement.*
- VI. *CC9: XR Ledbury have volunteered to lead and coordinate community litter picks in conjunction with Balfour Beatty, where equipment can be hired free of charge and safety advice provided.*
- VII. *CC15: to include an article in the Council newsletter on Malvern Hills Car Club to promote use.*
- VIII. *CC22: that Council considers amending financial regulations to make it clear that quotes for sustainable contracts, renewable energy and from eco/green suppliers will be sought in the first instance.*
- IX. *CC36-28: that Committee note these Climate Change goals have been passed to the Neighbourhood Development Plan working group for inclusion in the Plan.*
- X. *That Members of the Environment and Leisure Committee consider the proposals on page 550-553*
- XI. *That Ledbury Town Council becomes a member of the Herefordshire Green Network at a cost of £50 per annum for 2021, payment from the Climate Change budget.*
- XII. *That the Environment & Leisure Committee be requested to consider the Climate Change Working Party to work with HGN & the Centre for Alternative*

*Technology to source quotes for an expert to undertake the carbon footprint measurement of Ledbury Town Council assets, so the Council have a baseline figure to improve upon*

- XIII. *Recommend to Environment & Leisure Committee that the Climate Change budget be used to purchase litter picking equipment: 10 x grabbers, hoops, gloves, and hi-vis vests, to support individuals and community groups (when able) to carry out community litter picks in Ledbury.*

**RESOLVED:**

- 1. That the current sum of £2,500 in the Climate Change Working Party Budget be used in conjunction with match funding.**
- 2. That the amended Climate Change Declaration be put before full Council for agreement in February 2021.**
- 3. That the Economy & Tourism Working Party be asked to provide more information on the type of renewable energy sources the Council could consider.**
- 4. That Members of the Environment and Leisure Committee agree to the Council measuring its Carbon Footprint.**
- 5. The members of the Environment and Leisure Committee agree to the Climate Change Working Party producing a draft plastic free statement.**
- 6. That Members of the Environment and Leisure Committee note that XR Ledbury have volunteered to lead and coordinate community litter picks in conjunction with Balfour Beatty, where equipment can be hired free of charge and safety advice provided.**
- 7. That members of the Environment and Leisure Committee note that the recommendation has been superseded by (6) above and therefore did not support the recommendation for the council to purchase litter picking equipment.**
- 8. That a RECOMMENDATION be sent to a meeting of Full Council to consider amending Financial Regulations to make it clear that quotes for sustainable contracts, renewable energy and from eco/green suppliers will be sought in the first instance.**

9. That the following proposal be sent to the next meeting of Economic Development and Planning Committee:
  - a) Sustainable Ledbury would like to clear much of the ground growing ivy to enable a variety of woodland plants to establish.
  - b) Brambles to be cut every three years to enable a variety of woodland plants to establish.
  - c) To propose a thin number of tree saplings where appropriate and recruit suitable saplings to develop the next generation of canopy trees.
10. That Members of the Environment and Leisure Committee agree to Ledbury Town Council becomes a member of the Herefordshire Green Network at a cost of £50 per annum for 2021, payment from the Climate Change budget.
11. That Members of the Environment and Leisure Committee agree to the Climate Change Working Party work with HGN & the Centre for Alternative Technology to source quotes for an expert to undertake the carbon footprint measurement of Ledbury Town Council assets, so the Council have a baseline figure to improve upon.
12. That Members of the Environment & Leisure Committee DO NOT accept the proposal to purchase litter picking equipment, due to Herefordshire Council providing equipment for free.

E121.

## RECREATION GROUND

### Recent incident at Recreation Ground

Members were advised that there have been a number of incidents at the Recreation ground including, abandoned vehicles and anti-social behaviour. The Clerk advised members that the office is working with the police.

### RESOLVED:

That members of the Environment and Leisure Committee receive and note the verbal report in relation to the incident at the Recreation ground, noting that officers are working with the Police to stop the incidents.

**E122. CEMETERY**

**Grant of Exclusive Right of Burial and Transfer of Exclusive Right of Burial**

That in accordance with Standing Order 23(a), authority be given for the Deeds of Exclusive Right of Burial (Deed numbers 691 to be signed, granting the exclusive right of burial to those named as the purchaser of the Deed of Exclusive Right of Burial

That in accordance with Standing Order 23(a), authority be given for the Transfer of the Deed of Exclusive Right of Burial 76, 466, 547 to be signed, granting the exclusive right of burial to those named as the purchaser of the Deed of Exclusive Right of Burial.

**E123. MAINTENANCE PROGRAMME**

Members were provided with a 5-year Town Council maintenance Plan for the following properties:

Council Offices  
Market House  
Cemetery Chapel  
Cemetery Mortuary

The Clerk advised that this would be in addition to any works identified in the quinquennial surveys that are carried out on the Market House and Council Offices.

**RESOLVED:**

- 1. That members receive and note the 5-year rolling programme for the inspection of all buildings owned by the council.**

**E124. CHRISTMAS LIGHTS CONTRACT REQUIREMENT**

The Clerk updated Members on the anticipated specification in respect of the future Christmas lights contract.

Members were requested to provide guidance on the following in respect of the specification for a future Christmas light contract.

- 1. Should the Council continue with the 5 overhead strings in the Homend, that they currently have, or should they extend the lights further down Homend, and if so, how far?*



- II. *Consideration be given to retaining the current style and colours of the lights as per the past three years.*
- III. *Consideration to be given to increasing the vertical wall lights to the Southend, and how far they should be extended.*
- IV. *That in the future, when the lights are switched on, they remain on constantly for the entire period.*
- V. *That Members consider whether the Council would purchase the town Christmas Tree in future years, and if so note that it would be necessary to include requirements for Christmas tree lights in the specification for Christmas Lights provision.*

**RESOLVED:**

- 1. That Members of the Environment and Leisure Committee agree to extend the lights on the Homend to Tesco's Superstore, noting that the Clerk obtain permission from the appropriate Proprietors.**
- 2. That Members of the Environment and Leisure Committee agree to retaining the current style and colours of the lights as per the past three years.**
- 3. That Members of the Environment and Leisure Committee agree to increasing the vertical wall lights to the Southend.**
- 4. That Members of the Environment and Leisure Committee agree to the Christmas lights being switched on from 12:00pm to 6:00am.**
- 5. That Members of the Environment and Leisure Committee agree to the Council purchasing a Christmas Tree, noting that it would be necessary to include requirements for Christmas tree lights in the specification for Christmas Lights provision.**

**E125.**

**ADVERTISING BANNERS**

Members were provided with a report on possible locations for lamp-post mounted banners.

Councillor Morris thanked Councillor Bannister for the report and the work that he put into the document.

**RESOLVED:**

- 1. That the Clerk be authorised to contact BBLP to establish whether it would be possible to mount banners to the lamp posts listed within the report.**
- 2. That a RECOMMENDATION be sent to the Finance Policy and General-Purpose Committee to request a budget of £5,000 to spend on banners.**
- 3. Once confirmation has been received from BBLP, The Clerk obtain quotes in respect of the banners and fittings and submit a report to a future Environment and Leisure Committee.**

**E126.**

**CORPORATE PLAN**

Members were provided with a corporate plan action sheet and were asked to make comment on individual actions and whether there was a cost involved.

**RESOLVED:**

- 1. That Members of the Environment and Leisure Committee receive and note the Corporate Plan action sheet.**

**E127.**

**2021/22 BUDGET ITEMS**

Members were provided with draft 2021/22 budget papers and were asked to consider any further items for inclusion.

Councillor Bannister proposed a further budget of £50,000 to improve the Recreation Ground, including the equipment in the playground and Skatepark.

**RESOLVED:**

- 1. That a RECOMMENDATION is sent to the Finance Policy and General Purposes Committee to create a budget heading named 'Refurbishment' with the budget of £50,000 in order to refurbish the Playground and Skatepark equipment.**
- 2. That members of the Environment and Leisure Committee receive and note the 2021/2 budget information.**

**E128. DATE OF NEXT MEETING**

**RESOLVED:**

**To note that the date of the next Environment and Leisure Committee will be agreed at the annual meeting on 18 March 2021.**

**E129. EXCLUSION OF PRESS AND PUBLIC**

**That in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, in the public interest the press and public are excluded from the remainder of the meeting**

Signed ..... Dated .....

**ENVIRONMENT AND LEISURE COMMITTEE**

21.01.21

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
E120	Climate Change : That the resolved items 1-12 be actioned accordingly	TC & DC			In progress
E124	Christmas Lights: That the resolved items 1 - 5 be actioned accordingly	TC		Meetings schedule with lighting companies	In progress
E125 (1)	That the Clerk be authorised to contact BBLP to establish whether it would be possible to mount banners to the lamp posts listed within the report.	TC		OB Contacting BBLP	In progress
E125(2)	That a RECOMMENDATION be sent to the Finance Policy and General-Purpose Committee to request a budget of £5,000 to spend on banners.		28.01.21		Completed
E125(3)	Once confirmation has been received from BBLP, The Clerk obtain quotes in respect of the banners and fittings and submit a report to a future Environment and Leisure Committee.	TC			In progress
E127	That a RECOMMENDATION is sent to the Finance Policy and General Purposes Committee to create a budget heading named 'Refurbishment' with the budget of £50,000 in order to refurbish the Playground and Skatepark equipment.	TC	28.01.21		Completed

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**ENVIRONMENT AND LEISURE COMMITTEE**

**TASK TO DO**

E95. (7)	That officers obtain quotes from at least three Christmas Lights suppliers for a three-year contract, 2021/24, for the supply and installation of Christmas lights in the town centre.	TC		Meetings being arranged with lighting company	In Progress
E95. (8)	That once obtained, the Christmas Lights Working Party be requested to consider the quotes and make a recommendation to the Environment and Leisure Committee.	TC		as above	In Progress
E95. (9)	That the Council create an informal cemetery group called 'Friends of Ledbury Cemetery' and that members of the public are invited to join.	TC		To be addressed in New Year	In Progress
E104 (2)	That the Clerk continue to investigate the possibility of recycling banks being located within the town.	DTC			In progress
E115 (2)	That the Clerk obtain a valuation for the current market lease value in respect of the Mortuary.	DTC		As above	
E125 (1)	That the Clerk be authorised to contact BBLP to establish whether it would be possible to mount banners to the lamp posts listed within the report.	TC		OB contacting BBLP	In progress
E125(3)	Once confirmation has been received from BBLP, The Clerk obtain quotes in respect of the banners and fittings and submit a report to a future Environment and Leisure Committee.	TC			In progress

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**LEDBURY TOWN COUNCIL  
MINUTES OF A MEETING OF THE  
CLIMATE CHANGE WORKING PARTY  
HELD ON 1 MARCH 2021 VIA ZOOM**

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**PRESENT:** Councillors Chowns, Knight and Manns

Non-Councillor members, Al Braithwaite, Anne Crane, Paul Kinnaird, and Nina Shields (Chairman)

**ALSO PRESENT:** Angela Price - Town Clerk  
Nicola Young - Deputy Town Clerk

**CC.34 APOLOGIES**

Apologies for absence were received from Caroline Green, Dilys Merry and Michael Sessarago

**CC.35 DECLARATIONS OF INTEREST (Councillors Only)**

None received.

**CC.36 ENERGY EFFICIENCY IMPROVEMENTS**

Paul Kinnaird provided a presentation on “reducing emissions in the home and how energy efficiency of buildings can be improved”.

He advised that energy used in the home contributes to Climate Change via Emissions of Greenhouse Gases. Reducing the amount of energy used will directly reduce emissions.

Within the presentation he had provided information on ways of reducing emissions from energy usage as follows:

- Efficiency including use less energy
- Generating/using renewable energy
- Adopting new technology

The following are possible methods to employ to help reduce emissions within the home:

- Close curtains and blinds at dusk
- Use LED light bulbs – consume 5 times less electricity and last longer
- Switch off lights when not in use
- Only boil the kettle with the right amount of water needed

- Short showers not baths
- Defrost items in fridge overnight
- Fill empty spaces in fridge with empty boxes
- Don't leave the TV talking to an empty room
- Prevent draughts around windows and doors
- Fit an energy monitor for instant metering
- Turn the heating thermostat down 1 degree
- Buy A++ rated appliances

Useful contacts:

Keep Herefordshire Warm run by Severn & Wye Emergency Agency  
[www.keepherefordshirewarm.co.uk](http://www.keepherefordshirewarm.co.uk)

Zero Carbon Britain  
[www.cat.org.uk](http://www.cat.org.uk)

The full PowerPoint as presented by Paul Kinnaird is attached to these minutes.

Mr Kinnaird offered to assist the Town Council with assessing its initial carbon footprint to see how changes can be made.

#### **CC.37 MEETING NOTES FROM THE CLIMATE CHANGE WORKING PARTY**

**RESOLVED: that the notes of a meeting of the Climate Change Working Party held on 11 January 2021 be approved and signed as a correct record.**

#### **CC.38 ACTIONS FROM PREVIOUS MINUTES**

- a. The following list of resolutions agreed by Environment & Leisure Committee on 21 January were provided to the Working Party:

Paragraph E120 Resolutions:

1. The sum of £2,500 in the Climate Change Working Party Budget be used in conjunction with match-funding.
2. The Climate Change Declaration, as amended, be put before full Council in February 2021.
3. The Climate Change Working Party be asked to provide more information on the type of renewable energy sources the Council could consider.

4. Members of the Environment & Leisure Committee agree to the Council measuring its Carbon Footprint.
5. Members of the Environment & Leisure Committee agree to the Climate Change Working Party producing a draft plastic free statement.
6. Members of Environment & Leisure Committee note that XR Ledbury have volunteered to lead and coordinate community litter picks in conjunction with Balfour Beatty, where equipment can be hired free of charge and safety advice provided.
7. Members of Environment & Leisure Committee note that the recommendation has been superseded by 6. Above and therefore did not support the recommendation for the council to purchase litter picking equipment.
8. That a recommendation be sent to a full Council meeting to consider amending Financial Regulations to make it clear that quotes for sustainable contracts, renewable energy and from eco/green suppliers will be sought in the first instance.
9. That the following proposal be sent to the next meeting of the Economic Development & Planning Committee:
  - a. Sustainable Ledbury would like to clear much of the ground growing ivy to enable a variety of woodland plants to establish.
  - b. Brambles to be cut every three years to enable a variety of woodland plants to establish.
  - c. To propose a thin number of tree saplings where appropriate and recruit suitable saplings to develop the next generation of canopy trees.
10. Members of the Environment & Leisure Committee agree to the Climate Change Working Party working with HGN and Centre for Alternative Technology to source quotes for an expert to undertake the carbon footprint measurement of Ledbury Town Council assets, so the Council has a baseline figure to improve upon.
11. Member of the Environment and Leisure Committee not accede to the proposal to purchase litter picking equipment, due to Herefordshire Council providing equipment for free.



**RECOMMENDATION that the Chairman of the Climate Change Working Party attend the Environment & Leisure Committee meetings to provide feedback as required.**

- b. In line with LTC Corporate Plan Objective 3 and Action Plan No. CC8 a Single Use Plastic Policy had been drafted and was accepted by all present.

**RECOMMENDATION that the Environment & Leisure Committee consider the draft Single Use Plastic Policy with a recommendation to Full Council that this be adopted.**

### **CC.39 CLIMATE CHANGE ACTION PLAN**

The following discussion and updates were made to the Action Plan at the meeting:

Projects to Achieve Goals column: additions in BOLD.

- CC4. Reduce LTC carbon footprint – Paul Kinnaird to work with LTC to assess baseline carbon footprint of all council assets.
- CC7. Raise awareness of energy discount schemes and how energy efficiency of homes can be improved – Paul Kinnaird’s presentation on 1 March 2021 attached to these minutes.
- CC8. Develop a plastic free policy for LTC and pledge a commitment to work towards a plastic free town.

Recommendation above at para CC38(b).

- CC36 Designate sites within the NDP for trees – **NDP group wish to have input from Climate Change Working Party members on locations for trees within the NDP area.**
- CC37 Use the Neighbourhood Plan to require new homes to be energy efficient, nature friendly, and located close to public transport and amenities – **the NDP Group are covering most of this in Topic Guide No. 1. The NDP group will share the document with the Climate Change Working Group members.**
- CC38 Designate safe walking and cycle routes in the NDP – to include Lost Ways (paths which are not on the definitive map but are either rights of way or walked often, these paths need to be registered by 2026 as a right of way) and Slows Ways.

**Slow Ways – in abeyance**

**NDP are writing a paper to reflect the items in the Climate Change Action Plan and LTC Corporate Strategy**

CC39 Use differential car-parking charges to support low-carbon vehicles – **Paul Kinnaird offered to research. He will contact other councils, including Bromyard Town Council who now maintain the car parks through an asset transfer.**

**CC.40 DATE OF NEXT MEETING**

RESOLVED: That it be noted that the next meeting of the Climate Change Working Party is scheduled for Monday, 17 May 2021 at 6.00pm via Zoom.

The meeting ended at 7.30 pm.

Signed: ..... Date: .....  
Chairman

## **Vision: Making Ledbury a Plastic Free Community**

Aim: Ledbury TC will work with partners, other organisations and professional bodies, to reduce single use plastics in the community.

### Objectives:

1. Influence and encourage the procurement of street furniture that aligns our vision with Herefordshire Council's waste management strategy for the future.
2. Encourage the use of sustainable products at events across the town (i.e. Civic events; Community Day; Poetry Festival:(Ledbury Food Group))
3. Work in partnership with others to achieve national recognition for Ledbury as a Plastic free town.
4. Support organisations to help our local communities understand how they can dispose of plastics appropriately.
5. Work with the local traders, other organisations and councils to support a move away from single use plastics for food, drinks and packaging.
6. To support and encourage regular litter picks across the town and surrounding villages.

### Underpinning Actions

- To gather data that indicates the volumes of single use plastics generated across the Ledbury community so that there is a known starting point against which success can be measured. (*This may not be possible!*)
- To engage with national organisations and other communities on community action taken to become a nationally recognised plastic free community.
- Build relationships with organisations already progressing a programme of reducing plastics.
- Develop a policy statements for each objective (*short statement of what it means*).

<b>ENVIRONMENT &amp; LEISURE COMMITTEE</b>	<b>18 MARCH 2021</b>	<b>AGENDA ITEM: 6(i)</b>
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Report prepared by Angie Price – Town Clerk

## **PROPOSED MUSIC EVENT – “REGGAE AT THE PARK”**

### **Purpose of Report**

The purpose of this report is to start a conversation about the Council working with the community of Ledbury to organise a music event on the Recreation Ground once Covid restrictions are lifted.

### **Detailed Information**

When Covid-19 and the subsequent lockdown started in 2020, Councillors Knight and Howells started to discuss the council holding an event on the recreation ground once the restrictions were lifted. Initially it had been hoped that this event could have been held in 2020, however it soon became apparent that this was unlikely to happen, and the idea was put on hold until such time it could be brought to committee for discussion.

Councillor Knight has recently advised the Clerk that when talking to members of the public about a possible event on the recreation ground, they suggested “Reggae at the Rec”.

The proposal is to hold a managed event on the recreation ground whereby an area would be cordoned off with suitable fencing to assist with containment of the event in a managed area on the rec whilst still providing access to the recreation ground for members of the public for access and other uses.

In order to provide such an event there would need to be consideration of a number of logistical issues:

- Size of cordoned area
- Number of people who could attend safely
- Provision and location of stage area
- Security
- Whether to obtain a licence to serve alcohol (if this is to be a family event consideration should be given as to whether alcohol should be served)
- Date and timings of event (initial proposal would be 10 July to coincide with Community Day)
- How the attendance would be managed (cost and sale of tickets, wrist bands etc)
- Security

It has been suggested that a donation from the proceeds could be give to an NHS Charity as a thank you for their hard work through the pandemic.

Should members wish to pursue this event or something similar the next step would need to be discussions with an events management company to establish exactly what would be required to ensure a safe and smoothly run event and potential costs.

### **Recommendation**

1. Should the Council wish to pursue this event or something similar a meeting of be arranged of the Events Working Party to allow for further, more detailed discussions.
2. That the Clerk be authorised to arrange a meeting with an events management company to establish exactly what would be required to ensure a safe and smoothly run event and potential costs and report this information to a meeting of the Events Working Party.

ENVIRONMENT & LEISURE COMMITTEE	18 MARCH 2021	AGENDA ITEM: 6(ii)
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Report prepared by Angie Price – Town Clerk

## **TALENT PATHWAY PROGRAMME – PROPOSAL FOR SKATEPARK EVENT**

### **Purpose of Report**

The purpose of this report is to bring to the attention of Members of the Environment & Leisure Committee a proposal received from Team Rubicon, who are a provider of Scooter and Skate-Boarding Coaching. (<http://teamrubicon.co.uk/councils/>)

### **Detailed Information**

An email was received on 4 March 2021 from Team Rubicon enquiring whether we would be interested in holding an event at the Skate park for young people to showcase their talents in skate parks. The suggestion is that this could be done via a small fun community led event.

At the beginning of his year in office the Mayor, Councillor Vesma and the Clerk had discussed holding an event at the skate park and inviting skateboarding experts and professionals to come and provide the youth of Ledbury with some skateboarding master classes. However, as with the music event this was put on hold due to the emergence of Covid and the need to make repairs to the skatepark.

In response to the enquiry from Rubicon the clerk advised that she would submit their proposal to Council via the E & L Committee and advise them of any decision to proceed with an event at the skatepark accordingly, but that this would be subject to the refurbishment of the skatepark having taken place.

Below is an outline of what the Talent Pathway Programme looks like, it is hoped that this will co-inside with skateboarding making its debut as an official Olympic sport later this year.

*“Proposal for a Community Fun Day:*

*Skateboarding is in the Olympics! And we need your help to find our next Olympic skateboard champions.*

*We are looking for 100 skateparks to join us in a nationwide Talent Pathway programme.*

*The results of the programme will be:*

- increased participation in sport for young people.*
- raised awareness and ability to safely access local sports facilities.*
- involvement in a Talent Pathway as we approach the Olympics, both Tokyo 2021 and Paris 2024.*

*How will we achieve these goals?*

- introductory skateboard lessons free to young people, including girls only, BAME and SEN lessons.*
- an informal competition will be held on the day for young people to showcase their passion and talent, (prizes included.)*
- And importantly to support the Talent Pathway element, on-going and long-term support from professional skateboarders, coaches, and a former Director from England's Skateboard Governing Body.*

*We would love to be invited to provide this day and ongoing support to your community.*

*With the focus really on supporting young people in communities all over the UK, we have costed this to make it as affordable as possible.*

*The full day at the skatepark, will include:*

- a morning of tuition, (DBS checked and insured coaches, plus free kit for young people to borrow so that it is accessible to all.)*
- an afternoon event, including a gazebo, sound equipment, an event manager, and prizes*

*The day at the larger and most modern concrete skateparks costs is £920, but for small parish skate instillations, just £800.*

*We would love to discuss this further with you, and of course there will be lots of consideration around how the current health crisis develops, as we will only run sessions where we can meet and work to central and local government rules and guidance. To protect everyone's finances, we will not have any cancellation charges, or hidden costs for events that have to be postponed, be it the health crisis or the weather.*

*We Look forward to speaking soon, and I hope we can make you 1 of the 100 parks in our Talent Pathway."*

The team at Rubicon have also advised that they would be happy to connect the council with a skatepark builder, who would be able to offer advise on the required repairs and possible replacement of equipment in the skate park. The Clerk has already responded in respect of this in an effort to expedite the programme of refurbishment.

**Recommendation**

That Members of the Environment & Leisure Committee give consideration to the above request and agree that the Events Working Party meet with representatives of Rubicon UK to discuss this further.



<b>ENVIRONMENT &amp; LEISURE COMMITTEE</b>	<b>18 March 2021</b>	<b>AGENDA ITEM: 8(i)</b>
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Report prepared by Olivia Bundy – Administrator.

## **TRESS AT DOG HILL WOOD**

### **Purpose of Report**

The purpose of this report is to inform Members of the tree maintenance that is required at Dog Hill Wood and provide Members of the Environment & Leisure Committee with quotes from local tree surgeons.

### **Detailed Report**

Three local tree surgeons were contacted and asked to provide a quotation based on the attached specification, completed by the Administrator and Groundsman. All companies were asked to leave debris and logs safely in the woodland to create habitat piles.

#### **Quote 1**

**£1,248.00**

#### **Quote 2**

**£1,140.00**

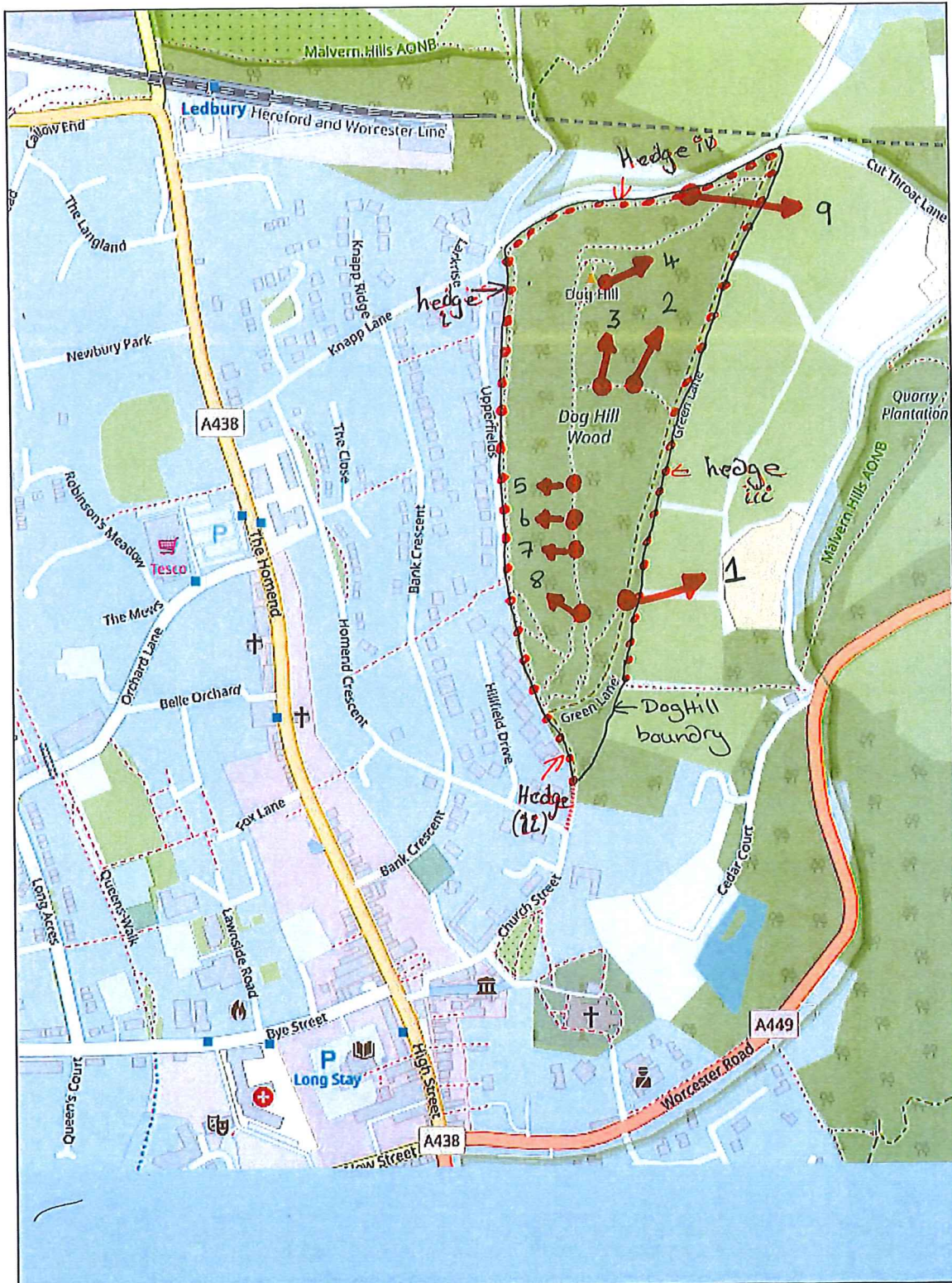
#### **Quote 3**

**To Follow**

### **Recommendation**

1. That Members of the Environment & Leisure Committee consider the attached specification and agree on a quote to carry out the maintenance on trees at Dog Hill Wood.

# GMI MAP



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<https://www.openstreetmap.org/#map=16/52.0415/-2.4168>

21/03/2019, 14:10  
Page 1 of 1


615

Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
1	<b>Latitude</b> 52.04061324850987 <b>Longitude</b> -2.4195456504821777		Ash Tree  Branches growing over public footpath. This is a health and safety concern as the branch could fall on a member of the public.

619

Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
2	<b>Latitude</b> 52.0425534113555 <b>Longitude</b> -2.4194383621215825		Oak Tree  Tree has fallen and needs to be felled or removed. This could cause an access issue for some members of the public.


E19

Trees in need of work- Dog Hill Wood 2021.

618


Tree number	Coordinate	Photo	Tree specimen and description
3	<b>Latitude</b> 52.04254021325333 <b>Longitude</b> -2.4200606346130376		Oak Tree  Hanging branches to be removed due to health and safety concerns.

Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
4	<b>Latitude</b> 52.04341127963938 <b>Longitude</b> -2.4198675155639653		Oak Tree  Hanging branches to be removed due to health and safety concerns.

619

Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
5	<b>Latitude</b> 52.04115439083353 <b>Longitude</b> -2.420296669006348		Cherry Tree Tree needs removing.

620


Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
6	<b>Latitude</b> 52.041075199683185 <b>Longitude</b> -2.420296669006348		Cherry Tree Tree needs removing.

621



Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
7	<b>Latitude</b> 52.041075199683185 <b>Longitude</b> -2.420296669006348		Cherry Tree  Tree needs removing.

622

Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
8	<b>Latitude</b> 52.04054725509536 <b>Longitude</b> -2.420210838317871		Ash  Tree needs removing urgently. Health and safety concerns to passing residents.

623

Trees in need of work- Dog Hill Wood 2021.

Tree number	Coordinate	Photo	Tree specimen and description
9	<b>Latitude</b> 52.04425593386205 <b>Longitude</b> -2.418580055236817		Fallen trees to be removed and clear overgrown areas to allow for more plants to grow.  LTC to arrange internally.

624

<b>ENVIRONMENT &amp; LEISURE COMMITTEE</b>	<b>18 March 2021</b>	<b>AGENDA ITEM: 8(ii)</b>
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Report prepared by Olivia Bundy – Administrator.

### **INFORMATION BOARD AT DOG HILL WOOD.**

#### **Purpose of Report**

The purpose of this report is to inform Members of the need and intention to replace the information board at Dog Hill Wood.

#### **Detailed Information**

The information board at Dog Hill Wood has significantly deteriorated and is no longer useable. The Officers have contacted Herefordshire Council to identify whether it is the Town Councils responsibility to replace the board, and where the original artwork can be found.



#### **Recommendation**

1. That Members receive and note the above report and recognise that the information board at Dog Hill Wood needs replacing.
2. That Officers obtain 3 quotes to replace the information board if the responsibility does not come under Herefordshire Council.

<b>Environment &amp; Leisure Committee</b>	<b>18 March 2021</b>	<b>AGENDA ITEM: 9</b>
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Report prepared by Nicola Young, Deputy Town Clerk

**REQUEST FOR LEDBURY TOWN COUNCIL TO INSTALL BIKE RACKS NEAR THE BYE STREET PUBLIC TOILETS**

**Purpose of Report**

The purpose of this report is to ask members of the Environment & Leisure Committee to consider installing bike racks near the Bye Street Public Toilets and, if resolved to do so, to give direction on the location of the bike racks.

**Detailed Information**

A request has been received from Councillor Chowns to install a bike rack within the bollard area outside the Bye Street Public Toilets.

Following research and contact with Herefordshire Council Officers, it has been confirmed that the area outside the Bye Street Public Toilets belongs to a Community Benefit Society.



Several questions were raised at this time:

1. Should the installation of the bike racks lay with Herefordshire Council?
2. If LTC were to go ahead and install bike racks, where would they be located?
3. LTC could work with HC to install the bike racks within the adjacent public car park, but HC Car Parking Manager has stated that this Council could not use a car parking space for this installation, but there is plenty of possible locations without necessarily impacting on car parking revenue.

If LTC were to work with HC to install the bike rack on any land they either own or maintain, then LTC will require a License to Work. The HC officer to contact to obtain a License is:

Liz Parry-Jones, Property Technical Officer , Asset Management & Property Services  
Email: [elizabeth.parry-jones@herefordshire.gov.uk](mailto:elizabeth.parry-jones@herefordshire.gov.uk)

### Research on Bike Rack Prices

All prices +VAT						
Company	Produce Name and Code	Smaller Racks	Price for 4 hoop rack	Price for 5 hoop rack	Finish	Delivery Charge
<a href="#">Broxap</a>	Sheffield Cycle Rack BXMW/GS	3 Hoop: £149.00 Width 1740mm	£168 .00 Width 2540 mm	£200.00 Width: 3340mm	Galvanised	£50.00
<a href="#">Barriers Direct</a>	Sheffield Cycle Toastrack (Galvanised)- prewelded	2 stands: £136.08 Width: 1888mm	£272 .16	£340.20	Galvanised	Free UK Delivery
	Customer chooses 900mm or 1000mm between hoops					
<a href="#">Turvec</a>	Cycle Toast Rack Stands	£34.00 individual hoop	£300 .00	£340.00	Galvanised	£110.00
<a href="#">Glasdon</a>	Cycle Toast Rack Stands TR8A or TR10A	£44.00	£491 .00	£540.00	Armortec Coated	£133.00
<a href="#">ESE Direct</a>	Sheffield Hoop Toast Bike Racks SS4HG	2 stands: £105.90 Width 900mm	£211 .80 Width h: 2600 mm		Galvanised	Free UK delivery on orders over £45

The table above provides information from 5 manufacturers of toast rack bike hoops, some companies sell individual hoops and others only from 2 or 3 hoops upwards.

Herefordshire Council have 8 hoop bike rack (similar to the toast rack ones shown in the links above) which would be free of charge for LTC. This bike rack is a 5 hoop rack therefore quite wide, it is the bike rack which was removed from Ledbury railway station. A picture below shows a similar rack:



### **Recommendations**

That members of the Environment & Leisure Committee consider the options below and instruct the Clerk accordingly:

1. Should Ledbury Town Council purchase a bike rack and install within the public realm of Ledbury or, alternatively, is this the responsibility of Herefordshire Council?
2. If Committee agree that Ledbury Town Council should purchase and install a bike rack, Councillors are requested to agree what size bike rack to purchase and instruct the Clerk to seek quotes.
3. Alternatively, if Councillors consider the free bike rack from Herefordshire Council is fit for the purpose intended in Ledbury, Committee are requested to instruct the Clerk to organise collection from Herefordshire Council premises.
4. Councillors are now requested to agree possible locations for the bike rack, especially considering Bye Street car park.

<b>ENVIRONMENT &amp; LEISURE COMMITTEE</b>	<b>21 JANUARY 2021</b>	<b>AGENDA ITEM: 10</b>
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Report prepared by Nicola Young – Deputy Town Clerk

## **INSTALLATION OF DEFIBRILLATORS IN TELEPHONE BOXES**

### **Purpose of Report**

The purpose of this report is to give members of the Committee information to decide on which route to take to purchase defibrillators (defibs) for installation into two former public telephone boxes, which have been adopted by the Town Council.

### **Detailed Information**

Ledbury Town Council have adopted two telephone kiosks within Ledbury, with a view to having a defibrillator installed in each, along with a book and seed swap.

The two public telephone boxes are located at:

126 Biddulph Way, Little Marcle Way, Ledbury HR8 2JT – kiosk style KX100; and  
111 Bridge Street, Ledbury HR8 2AW - kiosk style K6.



Style KX 100 is the newer telephone box, with silver sides and can be converted for use with a defibrillator. The picture shows the current KX 100 in Biddulph Way.



Style K6 is the red telephone box which is located in Bridge Street, Ledbury.



## Defibrillators

There are several different purchasing options to consider when installing a defibrillator in a telephone box. The following information gives details of charities who provide installation and options on the type of defibrillators available. Attached is a document with further comprehensive information called 'Which Defibrillator?'<sup>1</sup> issued by Community Heartbeat Trust.

Placing defibrillators in a telephone kiosk requires the cabinet to meet specific specifications, including adhering to the 8-Watt rule. Council will also need to decide whether to purchase a locked or unlocked cabinet for the kiosk.

**Community Heartbeat Trust** is a registered charity who work exclusively with BT to install defibrillators in telephone kiosks. They test all defibrillator equipment and rank units according to their usability in the community: Tier 1 – rated as very good for community use: Tier 2 - best suited for trained users only: Tier 3 - not recommended.

Council may also like to consider having 'monitored' cabinets as this is the new trend. These not only monitor the defibrillator, but also tell you when the cabinet is opened, defibrillator removed, returned and cabinet closed. Community Heartbeat Trust can also remotely control the heaters, which is a new development and unique to Community Heartbeat Trust. This can address a great deal of the security questions relating to unlocked cabinets.

All equipment and defibrillators supplied meet BT requirements.

### Option 1 - [most popular community device] (Tier 1)

**Lifeline VIEW** defib with visual display, carry case and spare electrodes. = **£1,520**  
ShockBox Rotaid heated unlocked polycarbonate cabinet and information backboard  
Community signage pack and delivery included

### Option 2 - [highest specification defib] (Tier 1)

**Zoll AED 3** defib with visual display, 5-year adult/child electrodes, carry case, RescueWrist Shockbox Rotaid heated unlocked polycarbonate cabinet and information backboard. = **£1,925**  
30% higher success rate in rescues than others, as well as CPR visual feedback and see-through CPR  
Community signage pack and delivery included.

### Option 3 - [budget] (Tier 2)

**Lifeline AED** with carry case, Shockbox Rotaid heated unlocked poly-Carbonate cabinet and information backboard = **£1,375**

#### Community Heartbeat Trust

- work with organisations to assist with fundraising, especially local groups including Rotary Clubs.
- Provide training and awareness sessions, with posters and handouts, at a cost of £175, for up to 50 people, via Zoom, video or face to face when possible
- KX100 kiosk Battenburg decals = £68
- K6 kiosk red and gold paint free of charge for CHT projects, with decorator tips
- All renovation pictures of kiosks submitted to Community Heartbeat Trust will be uploaded to [www.minutesmatter.org.uk](http://www.minutesmatter.org.uk)
- CHT also install each defib and cabinet at a cost of £200 per unit
- a charity that works closely with BT to install defibs and will assist the Council with the process and sourcing funding
- <https://www.communityheartbeat.org.uk/> for further information.
- Included free:
  - WebNos Governance System
  - Post rescue counselling
  - Telephone support
  - Register with ambulance service

### Option 4

**British Heart Foundation** only sell defibrillator

One recommended for community use is:

Option 2 above, Zoll AED 3 = **£1,245.83**

This price +VAT = £1,495, but this is for the defib only with no support package, assistance with fundraising nor installation. Council will need to purchase a cabinet to house the defib and pay a local electrician to install in each phone box, unless a local electrician is happy to do this free of charge for the community.

**London Hearts** are also a registered charity, who sell community use defibs and cabinets. London Hearts can provide £200 funding for each unit purchased from them.

### Option 5

**SP1 IPAD Defibrillator** = **£1195.00**  
However taking into account the £200 donation, the required minimum donation for the defibrillator alone is currently **£995.00**.

- advanced dual functioning SP1 IPAD Defibrillator: <sup>2</sup>

- this model carries out daily self-diagnostic tests, meaning maintenance is very limited
- this model can be applied to both an adult and a child at the flick of a switch rather than having to change the pads – thereby saving vital time!

Included in the £995.00 is: Defibrillator  
 AED Battery  
 Carry Case  
 2 Sets of AED Pads  
 2 AED Starter Kits  
 Laminated AED Wall Sign  
 FREE Defibrillator Awareness and CPR training session for up to 50 people

- Additional products include external & internal cabinets and internal wall brackets. If a defibrillator is to be kept outside then it must be housed in a heated locked or unlocked cabinet
  - (usual minimum donation £495.00 unlocked & £525.00 locked)
- If housed in an old telephone box, you will need a Class 2 electricians (IP66 rated) external cabinet with additional fittings
  - (extra donation requirement of £100.00)
- The SP1 IPAD Defibrillator comes with a 7 year Warranty which can be extended to a full 10 years upon simple registration with the manufacturer within the first three months of receipt.
- work alongside a team of ambulance service trained first aid responders who provide a FREE CPR & Defibrillator Awareness Training session arranged at your location and convenience, for up to 50 people with the defibrillators supplied by London Hearts.

In addition to the defib, London Hearts are able to provide:

SP1 IPAD Defibrillator & Internal Wall Hanger minimum donation	= <b>£1,045.00</b>
SP1 IPAD Defibrillator & Internal Unlocked White Cabinet	= <b>£1,095.00</b>
SP1 IPAD Defibrillator & External Unlocked Cabinet	= <b>£1,395.00</b>
(£100 extra if being placed in an old phone box	= <b>£1,495.00)</b>
SP1 IPAD Defibrillator & External Locked Cabinet	= <b>£1,425.00</b>
(£100 extra if being placed in an old phone box	= <b>£1,525.00)</b>

(Please note London Hearts are suggesting donations rather than prices throughout their literature.)

Charity	Model	Funding Available	Price per unit £	Installation per cabinet	Total cost £
<b>Community Heartbeat Trust</b> (Prices include cabinet)	Lifeline VIEW	Assistance give to source funding	1,520.00	200.00	3,440.00
	Zoll AED 3		1,925.00	200.00	4,250.00
	Lifeline AED		1,375.00	200.00	3,150.00
<b>British Heart Foundation</b> (Defib only)	Zoll AED 3		1,245.83	TBC	2,491.66
<b>London Hearts</b>	SP1 IPAD External unlocked cabinet	£200 per unit £495 per unit(plus £100 for kiosk)	998.00 595.00	TBC	3,186.00

### Recommendation

1. That members give consideration to the information provided above and give consideration to whether the defibrillator should be retained in a locked or unlocked cabinet.
2. Committee are requested to consider all the information provided above relating to the supply of defibrillators and costs associated with the purchase and agree which charity to purchase two defibrillators and cabinet from.

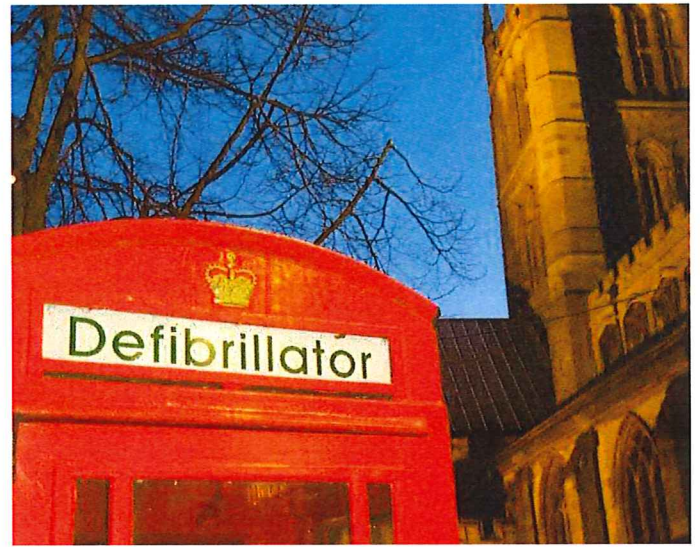
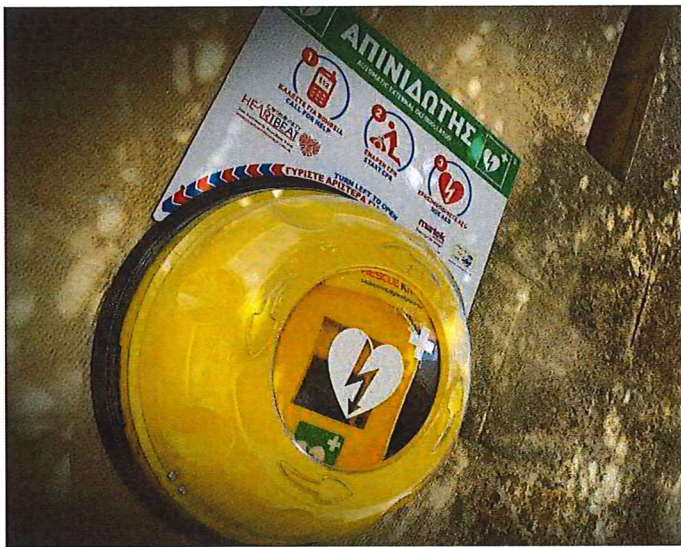
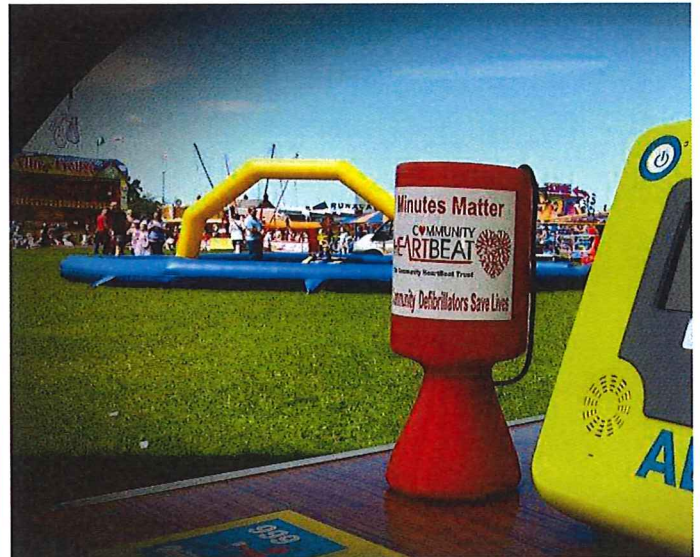
Useful links:

<https://www.londonhearts.org/>

<https://www.communityheartbeat.org.uk/>

<https://www.bhf.org.uk/how-you-can-help/how-to-save-a-life/defibrillators>

# Why work with CHT?



## The Community Heartbeat Trust

Supporting defibrillation into communities through a governance led, sustainable and resilient manner

**Why work with CHT?**

[www.communityheartbeat.org.uk](http://www.communityheartbeat.org.uk)

Always use the correct international defibrillator signage to avoid confusion:



# 10 reasons to work with CHT

The Community Heartbeat Trust (CHT) charity was one of the very first organisations in the UK to work in community defibrillation. It has been at the heart of setting standards and developing governance, and is now the leading national charity working in this sector. Many have copied our lead, and present themselves as if they had originated the idea. Many other organisations also are commercially driven, seeking to profit from an important area of health. Our Trustees all have a medical or associated medical background, and have been leaders in the area for many years, and several are in themselves advisors to the NHS. CHT is a founder member of SaLC and is also a member of the Resuscitation Council UK.

## 10 reasons to work with CHT :

	What CHT offers	Importance
1	Whilst we are normally the cheapest for any given piece of defibrillator equipment, we prefer to advise you on 'best practice' and not just to sell you something on cost. Best is not always cheap. Look to the real 10 year costs. Don't succumb to offers of 'grants' where the 'grant' is sales hype, and not actually real.	✓
2	CHT independently tests and reviews most equipment and advises on the best choice for community/untrained users, irrespective of manufacturer or commercial influence. Not all defibrillator equipment has been designed for use in the community, and more modern visual devices are generally better for community use, albeit they generally cost more. This is about saving lives, not cutting costs.	✓
3	CHT provides a full Governance system with all projects, and has since 2011. Governance is key, apart from meeting legal requirements, it ensures that you have reduced your liabilities by accurate and timely record keeping. The CHT WebNos Governance system is the only governance system in the UK. Others are reporting systems, or ask you to commit to onerous terms to use, and generally are focussed on helping the owner of the reporting system or the ambulance service, rather than providing any service to the community. We automatically and seamlessly link your defibrillator to the National Defibrillator Database, and can also link in other emergency services, such as police and fire.	✓
4	CHT will always be open and honest with you as to the real costs of having a defibrillator in your community, and also what you need to do to ensure you meet legislative and operational requirements. With over 6000 sites and 12 years' actual community <i>implementation</i> experience, we know the real costs of having a defibrillator. We invented the use of telephone kiosks for defibrillator sites.	✓
5	We give open and truthful advice on the operational parameters of a community defibrillator. How and when will it be activated? What constraints are there? What is the 'lone rescuer'; and the 'activation radius' and how will they affect your site.	✓
6	We offer a complete and holistic service, including installation and training, along with ongoing support and help. We undertake all ambulance service registrations for you, plus some other legal documents.	✓
7	Our support services monitor your defibrillator, and will activate and deactivate with your local ambulance services, along with conducting investigations; addressing problems; offering loan devices; seeking and finding missing defibrillators. We can also provide theft, damage and public liability insurance cover. Who do you turn to when your defibrillator or cabinet go wrong? We even help people that have not bought via CHT. We now also supply self-monitoring cabinets to help protect your defibrillator against theft.	✓
8	We always offer professional training, not a 'demo'. Whilst some retailers suggest training is not required, this is wrong. The guidance suggests a defibrillator " <i>should not be restricted from being used if you have not been trained</i> ", not that training is not required. Training is good; learn how to recognise an SCA; how to do chest compressions correctly; how to call 999 and what to expect; legalities; how to hand over to the ambulance crew; what happens afterwards. This is about building <i>confidence</i> .	✓
9	We look after you. Not only during the purchase and installation but for the life of the project. We even provide help and counselling to those involved in a rescue. This is a partnership.	✓
10	We are a charity and not for profit. Any surpluses at the end of our financial year are used to support homeless centres or children's homes and facilities. Your working with CHT also helps other communities, not just your own. Profits are not used to help business owners have high salaries or drive expensive cars. Nor do we pay our Trustees, or hire expensive CEO's. Your funds are used to support the work of the charity, and help the community.	✓

**Your only partner in community defibrillation!**

The Community HeartBeat Trust is the leading UK charity in the provision of defibrillators  
Our core values: Sustainability - Resilience - Governance

635

# Outdoor cabinet - Locked or Unlocked



**High Visibility Robust Construction** - made from the same materials as police riot shields.

**Digital Temperature Display** - to ensure cabinet is kept at optimum temperature.

**Mechanical Keypad Access (for locked version)** - can be locked or permanently left unlocked.

**Remote Controlled Alarm** - The cabinet features a remote control, contact alarm. When activated the alarm will sound when the cabinet is opened. The alarm can be shut off prior to opening using the remote control when you are servicing your AED. The alarm is mains powered and can be switched off if required. Alarm sounds at 120db and the remote control can be operated from up to 30 Meters.

**Clear Perspex Door** - Allows you to check the status of your defibrillator without needing to open the cabinet.

**ILCOR Approved AED Signage** - Instructions of what to do in the event of a sudden collapse "Dial 999, Start CPR, Use AED, Continue until Ambulance Arrives" Integrated Alarm with remote control (sounds when the cabinet is opened).

**Adjustable Shelf** above the heater to accommodate all AEDs on the world market.

**LED Lighting** - A low power LED Light is located inside the cabinet guiding the rescuer to the cabinet and increasing the profile of the lifesaving equipment. Can be disconnected if required.

**Power** - Your AED cabinet operates from your mains 220v power - supplied with a UK 3 pin plug as standard. Your electrician will need to ensure that the cabinet is connected correctly to the mains power supply. All of the Cabinets Electrical Components operate on 12 V Power.

**Full 10 year warranty**

**Dimensions: 470(h) x 380(w) x 220(d)mm Inner Dimensions: 360(h) x 300(w) x 200(d)mm**



Items for Environment and Leisure Committee consideration

Priority	Actions	Target date	Committee Lead	Stakeholders	Comment	Already do	Doesn't Cost anything	No Bandwith to do	Cost Associated	Priority	Budget
	Work with schools and youth groups to continue the Youth Council and Youth Forum initiatives	2020/21	E&L	E&L	Investigate options for this in other towns and						
	Provide regular opportunities for young people to be involved in local decision-making	2020/21	E&L	E&L	Investigate options for this in other towns and						
	Promote opportunities for young people to be involved in town events and initiatives	2020/21	E&L	E&L	Investigate options for this in other towns and						
	Develop a waste management and recycling policy for all areas of the Council	2020/21	E&L	E&L	Climate action plan & lon with Env group						
	Work with Herefordshire Council and local groups to provide green waste collection service and advice on composting and recycling	2020/20 onwards	E&L	E&L	Climate action plan & lon with Env group						
	Consider how best to exercise the parish power for the provision of allotments and to encourage local people to make better and more healthy food choices	2021/22	E&L	E&L	Climate action plan & lon with Env group & NDP on land allocation						
	Introduce bird and bat boxes in the cemetery and Dog Hill Woods	2020/21	E&L	E&L	under Develop a Greenspace Management Plan						
	Develop a Greenspace Management Plan for land assets owned or maintained by the council, to include proactive tree planting programmes and wildlife/biodiversity enhancement activity	2020/21	E&L	E&L	Develop a Greenspace Management Plan						
	Work towards meeting the criteria for Green Flag award for open spaces within the town	2020/21	E&L	E&L	Under Develop a Greenspace Management Plan						
	Encourage the development of community gardens and community gardening schemes.	2021/22	E&L	E&L	Env Group and NDP for land allocations						
	Work with Herefordshire Council and its contractors to ensure litter, dog waste, waste and recycling facilities and grit bins are correctly located, maintained and replaced/repared.	2020/21	E&L	E&L	Develop maps for each and condition assessment						
	Be creative in introducing alternative and interactive projects to promote a tidy town, such as talking bins	2021/22	E&L	E&L	Link to public Realm Mgt Plan						
	Support organisations such Ledbury in Bloom, U3A gardeners and the allotment association with planting and enhancement of the town	Annually	E&L	E&L	Link to greenspace mgt plan						
	Promote 'stop the drop' and 'scoop the poop' campaigns and support community clean-up groups to minimise litter and untidiness in the town.	2021/22	E&L	E&L	Link to Greenspace and Public Realm Mgt Plans						
	Introduce a litter clean-up plan and work in partnership with schools and local organisations and stakeholders to organise Litter Picks in areas within the town	Monthly	E&L	E&L	Link to Greenspace and Public Realm Mgt Plans						
	Work with mental health and wellbeing organisations to promote their services, including the social media platforms/	Continuo us	E&L	E&L	Health Group liaison and promoting health messages on website and social media						
	To become a Dementia Friendly Town in order to generate awareness of how to support people living with dementia	Start 2021/22 - with aim to achieve by 2023	E&L	E&L	NOM to council. Health Group liaison possibly tie in with ecumenical church group						
	To ensure the health and wellbeing of all events run by the Council or in partnership with other local organisations is a priority	Continuo us	E&L	E&L							
	Promote walking and cycling in Ledbury	Continuo us	E&L	E&L	Link to Town Promotion plan						
	Have Town Council representation at PACT meetings and invite police or CSAs to speak to council regularly on local issues.	Continuo us	E&L		Coordinate PACT meetings with council meetings						
	Support crime reduction initiatives, such as, Community Watch, We Don't Buy Crime, etc.	Continuo us	E&L								
	Work with the local health board to improve NHS dentistry, GP Services and minor injuries unit within the town	Continuo us through the NDP	E&L		Health Group						
	Encourage availability of information about health and welfare services	Continuo us	E&L	E&L							
	Maintain and improve access to social and welfare advice and support services locally such as CAB, Community Action Ledbury and Age UK	On-going	F&GP then E&L for ongoing contact	F&GP then E&L for ongoing contact	Improve lision and comms and agree service support						
	Encourage Town Mayor to hold and attend regular coffee mornings within the Town	Annually	E&L	E&L	Not this - more about providing info on services and events available and promote - maybe through CAB						
	Promote projects that help reduce isolation and loneliness – bridge the gap between young and old with workshops	2020/2021	E&L	E&L							
	To work with local youth groups to encourage participation in local issues	Continuo us	E&L	E&L	See above on youth council/forum						
	Assist in providing support for a safe place for the youth of the town to meet such as a drop-in centre	2020 onwards	E&L	E&L	Financial support and liaison with Ward Councillors and local landlords						
	Introduce a to Mayor's Youth Champion	2021/22	E&L	E&L	Link to youth discussions above						
	To promote services and how to access them for the disabled within the town	Continuo usly	E&L	E&L	CAL - link to website, link to local access group						
	To have a presence at Community events in Ledbury such as the Community Day, Carnival and other such events	Annually	E&L	E&L	Add to annual calendar for council						
	To hold Candle Lighting events at Ledbury Cemetery Mother's Day and Father's Day last weekend before Christmas	Annually	E&L	E&L							
	To encourage young people to have a greater say in what goes on in Ledbury	Continuo usly	E&L	E&L	Discuss with Youth Council/Sally Holliday						



Work in partnership with arts festival groups to support and develop local projects and events such as the Ledbury Poetry Festival and the Ledbury Fringe	Annually	E&L	ED&P	Through tourism WG?					
Promote Ledbury in Bloom	Annually	E&L							
Hold an open day at Ledbury Cemetery and make the burial books available for inspection and family history searches	Bi-annually	E&L							
Continue to support events such as the October Fair, Ledbury in Bloom, Christmas Lights switch on, Poetry Festival, Ledbury Big Breakfast and Community Day.	Annually	E&L	F&GP	Events calendar link to business forum					
Work in partnership with Herefordshire Council to promote and support sporting events in Herefordshire and in particular Ledbury	Continually	E&L		County tourism connection and through market towns forum					
Maintain and expand the availability of quality public access spaces for recreation and leisure	Continuously	E&L	ED&P	Neighbourhood Plan and Ward Members					
Encourage greater participation in sport and exercise	Continuously	E&L		Healthy lifestyles					
Work in partnership with military organisations in respect of commemoration plaques for military theatre	2021/22	E&L							
Create a memory project in partnership with Old Ledbury to capture people, addresses, pictures, events, memories about the WW2	To be updated regularly	E&L	ED&P	Maybe broaden beyond WW2 to local memory projects, inc AgeUK memory project					
To repair and maintain the War Memorial	2020	E&L		Asset mgt plan					
To consider the erection of a statue of the Poet Laureate "John Masefield"	2021/22	E&L		maybe widen to consider public art as part of tourism attraction					
Celebrate all the poets with connections to Ledbury by way of a poetry and literature project in conjunction with the Ledbury Poetry Festival	?	E&L		Maybe fund project through the festival, or become part of the festival on a particular theme which lasts all year					
Maintain and expand the availability of quality public access spaces for recreation and leisure	Continuously	E&L		NDP and green spaces mgt plan					
Reduce carbon footprint	Continuously	E&L	F&GP	Climate Action Planning					
To work with local businesses and community to provide water refill stations throughout the town	2021/22	E&L		consider alongside making visitors welcome - revise as necessary w,r,t, covid					
Promote opportunities for community energy projects	Continuously	E&L	ED&P	Through Environment Group and ward members to HC support					
Develop a plastic free policy for Ledbury Town Council and pledge a commitment to working towards a plastic free town	2020/21	E&L	ED&P	With Food Group and Business Forum					
Facilitate and develop regular litter pick events or work with organisations who already do this	2019/20	E&L		With Environment Group, Ledbury in Bloom, Community Clean-up and Business Forum on sponsorship of bins etc.					
To provide recycling bins within the town		E&L		Work with HC/BBLP and Environment Group					

Like Ross (Pictured),

## Ledbury community garden

Could contribute to:

Physical and mental health.

Education and skills.

Healthy food.

Green space.

Combating loneliness.

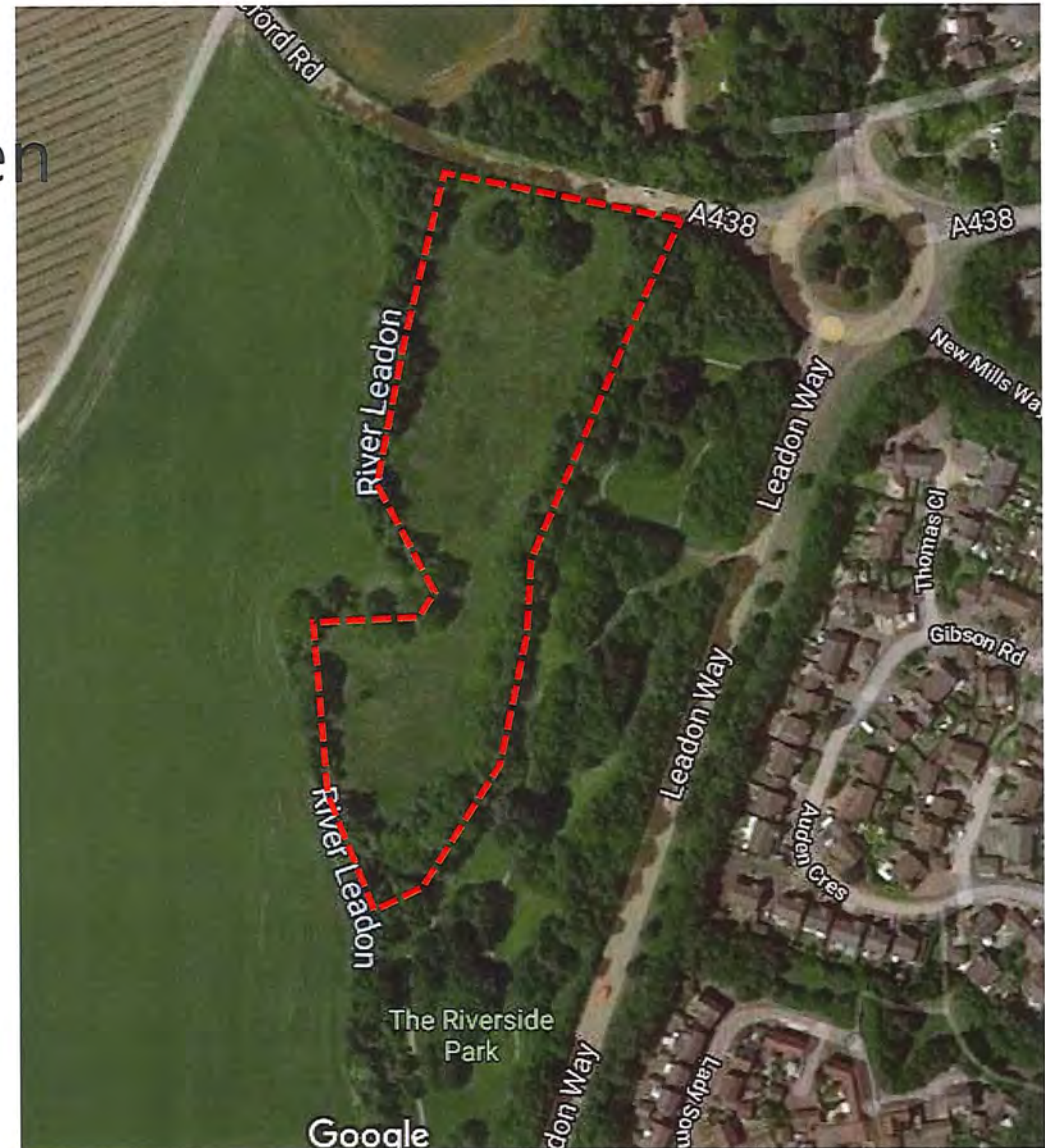


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# Ledbury community garden

- A suitable site?
- Site availability by the end of Feb 2021?
- Access to funding of £24k pa?
- Could this be a “Neighbourhood Development Order project”?
- Other Ledbury-based organisations which would be potential partners?



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